

Tuesday, March 10, 2020

7:00 PM

Council Chambers

ATTENDEES:	Mayor	L. Kelly Jones
	Council Member	Rosa Mendez
	Council Member	Sharon Schmitz
	Council Member	John Davies
	City Secretary	Brandy Barrett
	City Administrator	Sterling Naron
	Police Chief	Kevin Reaves
	City Attorney	Ashley Dierker
	Public Works Director	Joey Alvarez
	Building Official	Nader Jeri
	HCGC Head Pro	Mike Krsnak
ABSENT:	Council Member	Tiffany Aller
	Council Member	Christina Cowden

REGULAR SESSION:

CALL TO ORDER: 7:00pm by Mayor Jones.

INVOCATION was given by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

PUBLIC HEARING #1 was opened by Mayor Jones at 7:03pm.

Public Hearing to receive citizen comments & input on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, international mechanical code, international fuel gas code, international residential code, the international fire code & international energy conservation code & NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code & NCTCOG recommended.

- Brian Libbey (5853 Straley), expressed his concerns regarding how passing this ordinance would affect the minimum and maximum foundation heights specifically related to the water runoff issues at new construction locations.
- Mayor Jones requested Mr. Jeri comment on this issue as this item was on the agenda to be discussed. Mr. Jeri explained the International Building Codes did not set a maximum, however a minimum floor height was required. Mayor Jones requested staff submit a proposal to the Ordinance Committee to address required gutters and maximum foundation heights.

No comments were made, and Mayor Jones closed the public hearing at 7:15pm.

PUBLIC HEARING #2 was opened by Mayor Jones at 7:15pm.

Public Hearing to receive citizen comments & input on Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.

No comments were made, and Mayor Jones closed the public hearing at 7:15pm.

PUBLIC HEARING #3 was opened by Mayor Jones at 7:16pm.

Public Hearing to receive citizen comments & input on the site plan for 6720 Westworth Blvd, Westworth Village, Tarrant County, Texas.

No comments were made, and Mayor Jones closed the public hearing at 7:16pm.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Rosa Mendez. **SECOND:** John Davies.
- **Motion passed** by a vote of 3 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – February 11, 2020

B. Resolution 2020-04: An annual resolution, authorizing the continued participation with the steering committee of cities served by ONCOR and authorizing the payment of \$0.07 per capita to the steering committee to fund regulatory and legal proceedings and activities related to ONCOR Electric Delivery Company LLC. Westworth Village's invoiced portion totals \$217.00.

C. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Feb 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$444,080	\$92,477	\$0.00	\$61,930	\$230,946	\$216	\$104,494	\$31,012
Disbursements	\$228,058	\$93,464	\$148,630	\$32,142	\$0.00	\$10,716	\$94,436	\$12,578
Cash on Hand	\$278,108	\$460,624	\$19,351	\$144,728	\$76,578	\$118,520	\$111,935	\$74,528
TexPool	\$484,545	\$84,309	\$24,825	\$247	\$452,971	\$133,771	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** Rosa Mendez. **SECOND:** John Davies.
- **Motion passed** by a vote of 3 Ayes and 0 Nays.

3. STAFF UPDATES:

A. Police Department

- Chief Reaves reported that last month there were 316 traffic stops, resulting in 203 cited violations and 287 warnings. There were 1755 calls for service, including 101 - 911 calls. In addition, there were a total of 43 arrests, which resulted in 23 charges.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 115 Inspections were performed and 40 Code violations were resolved last month.
- Commercial projects include Jefferson Dental Office and the finish out on a 1st floor office space in the Reeder building.
- There are 22 ongoing residential projects.

C. Joseph Alvarez, Public Works

- Joseph Alvarez reported 183 work and service orders were completed in the month and provided a breakdown of them.

D. Mike Krsnak, Head Pro

- Mike Krsnak, Hawks Creek Head Pro, provided the golf course report noting the increase in rounds and revenue from the same period in the prior fiscal year.

E. Administration

- Mr. Naron provided a recap of the finance variance report, adding the city remains on budget.

4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- Mayor Jones acknowledged former Mayor Coleman in the audience and applauded the work of Abe Elizondo and Michael Dingman for developing a volunteer program to assist Westworth Village citizens.
- Mayor Jones reported that the alleyways have been successful cleaned by the Public Works staff, adding this was the only “get out of jail free” card the city would provide on the alleyways. He thanked Mr. Alvarez and his staff for such an amazing job and directed code enforcement staff to work diligently to keep them in shape.
- Mayor Jones also thanked Hawks Creek Golf Course Food and Beverage staff, Alex Ives and Amada Garcia, for the wonderful meal served at the luncheon earlier in the day. He encouraged everyone to go to the golf course and eat at the grill.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

- A. Ordinance Committee – Rosa Mendez reported the committee met and is recommending approval of the two ordinances on the agenda this evening. They will be meeting again on April 2nd.
- B. Long Range Planning Advisory Board – Mayor Jones reported the Long Range Planning Board met following the Golf and Parks Board meeting and are working on a capital improvement plan that will include taking a break from street and infrastructure projects for a year and focusing on parks and playgrounds at Kaster Korner, the green space behind city hall and Airfield Falls.
- C. Finance Committee – Sharon Schmitz reported the committee did not meet as scheduled this evening, but citizens in attendance did received an excellent training on the budgeting process provided by Mr. Naron.
- D. Golf and Parks Advisory Board – no report was made in Councilwoman Cowden’s absence.

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary**A. Announcements and Proclamations**

- Candidate introductions will be held at the April 14th community luncheon
- A candidate forum will be hosted by the League of Women Voters in April, details pending.

B. Meetings

- Ordinance Committee meeting, April 2nd at 5:30pm
- Public Safety Committee, April 2nd at 6:30pm
- Regular Council meeting, April 14th at 7:00pm
- Finance Committee meeting, May 12th at 6:00pm

C. CITIZEN COMMENTS:

- Abe Elizondo (5848 Carb) thanked Mr. Alvarez and the Public Works staff for their excellent service on the alleyways.
- There were no other citizen comments.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items at 7:39pm:

- A.** Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.
- B.** Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to a personnel matter concerning the City Administrator position.
- C.** Consultation with Attorney pursuant to Texas Government Code Section 551.074.
Deliberation of City Administrator position.

Re-convene in Regular Session at 8:02pm, no action was taken in Executive Session.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action to authorize the mayor to issue a Request for Proposal (RFP) for a city administrator search firm. *(Sterling Naron has accepted a position with another city, his last day at Westworth Village will be March 13, 2020.)*

MOTION to authorize the mayor to issue a Request for Proposal (RFP) for a city administrator search firm.

- **MADE BY:** John Davies. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 3 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action to authorize the mayor to issue a Request for Proposal (RFP) for a parks/playground design and development firm to address citizen requests for improvements at Kaster Korner, the green space behind city hall, and Airfield Falls. *(The Golf and Parks Advisory Board met on March 3rd and recommended council take action to hire a professional firm to further develop city parks.)*

MOTION to authorize the mayor to issue a Request for Proposal (RFP) for a parks and playground design/development firm to address citizen requests for improvements at Kaster Korner, the green space behind city hall, and Airfield Falls.

- **MADE BY:** Rosa Mendez. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 3 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on the site plan for 6720 Westworth Blvd, Westworth Village, Tarrant County, Texas. *(The Planning and Zoning Commission met on March 3rd and recommended council approval.)*

MOTION to approve the site plan for 6720 Westworth Blvd, Westworth Village, Tarrant County, Texas.

- **MADE BY:** Rosa Mendez. **SECOND:** John Davies.

Motion passed by a vote of 3 Ayes and 0 Nays

D. Mayor Jones

Discuss and take action on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international residential code, the international fire code and the international energy conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments. *(Council referred this item to the Ordinance Committee on February 11th. The Ordinance Committee met on March 5th and recommends approval.)*

MOTION to approve Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international residential code, the international fire code and the international energy conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments.

- **MADE BY:** Sharon Schmitz. **SECOND:** John Davies.

Motion passed by a vote of 3 Ayes and 0 Nays

E. Mayor Jones

Discuss and take action on Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances. *(This item as referred to the Ordinance Committee following citizen comments at the January and February council meetings. The Ordinance Committee met on March 5th and recommends approval.)*

MOTION to approve Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.

MADE BY: John Davies. **SECOND:** Sharon Schmitz.

Motion passed by a vote of 4 Ayes and 0 Nays.

Mayor Jones acknowledged Mr. Naron, who thanked the mayor and council for their trust in him as the City Administrator. He expressed appreciation for the mentorship by former Mayors Yeager and Coleman as well as former city administrator Roger Unger. Mayor Jones thanked him for his service and wished him much success.

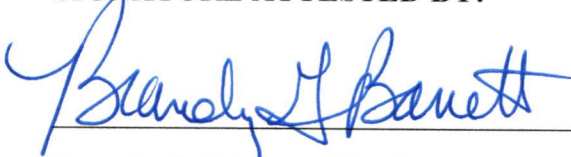
The meeting was adjourned at 8:18pm by Mayor Jones.

MINUTES APPROVED BY:



L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:



Brandy G. Barrett, City Secretary

